



HRM
B-25, Mannan Plaza, 4th Floor Khilkhet, Dhaka-1229, Bangladesh

PURCHASE ORDER

Purchase order	PO-00002
Date	2024-05-08
Vendor	Bdtask
Location	Test
Address	Test

S/N	Description	Unit	Quantity	Price/Unit	Total
1	Tea	KG	50	200	10000
Total:					10000
Discount:					10
Grand total:					9990

Authorized by

Name: Shazeed

Title: HRM

Signature:



Date: 2024-05-08

Supplier acceptance

Name:_____

Title:_____

Signature:_____

Date:_____