



**HRM**  
**B-25, Mannan Plaza, 4th Floor Khilkhet, Dhaka-1229, Bangladesh**

**PURCHASE ORDER**

Purchase order	PO-00001
Date	2024-05-14
Vendor	Bdtask
Location	Dhaka
Address	test

S/N	Description	Unit	Quantity	Price/Unit	Total
1	Item1	Kg	5	100	500
2	Item12	Pcs	10	200	2000
Total:					2500
Discount:					100
Grand total:					2400

**Authorized by**

Name: test

Title: test

Signature:



Date: 2024-05-14

**Supplier acceptance**

Name:\_\_\_\_\_

Title:\_\_\_\_\_

Signature:\_\_\_\_\_

Date:\_\_\_\_\_